



xft invoice manager

Automated Invoice Processing for SAP FI and MM

xft invoice manager provides end-to-end and transparent processing of incoming invoices within SAP, from data transfer through to posting and release. Seamless integration with the leading posting system allows all relevant data and documents to be consolidated in a central invoice receipt monitor and enables invoice processes to be controlled efficiently across departmental boundaries.



Integrating your
business processes

Highlights

Efficient and transparent

xft invoice manager reduces invoice processing times down to a few days or hours, and with automatic posting, even down to a few seconds. Since each person responsible can be uniquely identified by his or her SAP user and each approval step is logged in detail, invoice approval is fully traceable and transparent at all times.

100% SAP-based

xft invoice manager is based 100% on SAP and is seamlessly integrated with the existing SAP ERP system. This means that SAP authorizations can be used, as well as all standard functions and scenarios. xft invoice manager does not require its own posting transactions, but uses only SAP transactions. At the same time, xft invoice manager also allows several posting systems and company codes to be connected. As a result, approval processes that span cost centers and locations are no longer a problem.

Flexible and a sound investment

Programming of all xft products follows a consequently modular design, based on the principle of service-oriented architecture (SOA). Communication with the SAP system takes place using clearly defined interfaces (service providers). Consequently, even different SAP systems with different releases and custom developments can be connected to one installation of xft invoice manager. Existing infrastructure can continue to be used, because xft invoice manager works with practically all established scanning and archiving solutions via the SAP standard interface ArchiveLink.

Grows with your requirements

Where other systems have reached their limits, xft invoice manager is still going strong. For example, it can be easily extended to several locations or even across the whole corporation; and thanks to its flexible and open programming, additional scenarios that are adapted to the relevant context can be implemented at any time. As a result, xft invoice manager is particularly suited to replacing legacy systems, because it can take into account special features and tried-and-tested processes as well as dependencies in the overall context.

Central Invoice Receipt Monitor for SAP

Data Input

Invoices can enter xft invoice manager in different ways: as electronic invoices in IDoc, XML, PDF, or ZUGFeRD format, using a scan/OCR client, or also by manually entering the invoice data. xft invoice manager compares the entered data with existing data (purchase order data, vendor master data, etc.) and enhances it, if necessary. It checks, for example, whether gross and net invoice amounts correspond to the selected tax code, whether goods receipts or postings already exist for the invoice, whether the vendor is not blocked and corresponds to the purchase order, and much more. The invoice data is immediately available in the system. At the same time, the original scan of the invoice is stored securely in the SAP archive.

Invoice Receipt Monitor

All received invoices are listed in the central invoice receipt monitor. The overview shows the most important invoice data as well as discount and processing due dates; status signals warn of upcoming deadlines. Extensive selection

Rechnung	Rechnungsart	Rechnungsdatum	Rechnungsbetrag	Rechnungsstatus	Rechnungsart	Rechnungsdatum	Rechnungsbetrag	Rechnungsstatus
123	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
124	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
125	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
126	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
127	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
128	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
129	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
130	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
131	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
132	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
133	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
134	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
135	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
136	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
137	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
138	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
139	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
140	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
141	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
142	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
143	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
144	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
145	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
146	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
147	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
148	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
149	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
150	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
151	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
152	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
153	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
154	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
155	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
156	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
157	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
158	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
159	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
160	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
161	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
162	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
163	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
164	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
165	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
166	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
167	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
168	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
169	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
170	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
171	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
172	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
173	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
174	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
175	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
176	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
177	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
178	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
179	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
180	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
181	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
182	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
183	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
184	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
185	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
186	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
187	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
188	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
189	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
190	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
191	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
192	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
193	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
194	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
195	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
196	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
197	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
198	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
199	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0
200	Rechnung	20.07.2014	1000.00	0	Rechnung	20.07.2014	1000.00	0

Central Invoice Receipt Monitor showing all active invoice workflows

options allow custom views to be defined that display e.g. the workload of the respective user. With one click, users can retrieve the complete invoice data and invoice item data, the original scan, and all ongoing processes for an invoice.

All required functions for invoice processing are directly accessible from the menu bar and the context menu.

Features

Data Input and Validation

- » Flexible, open data input for a wide variety of input formats: OCR, IDoc, XML, PDF, ZUGFeRD, etc.
- » Automatic validation of incoming data against data in SAP (purchase order data, vendor master data, goods receipts, etc.)
- » Automatic check for duplicate invoices
- » Complete filling of the SAP standard posting transactions with the extracted and validated data
- » Processing of FI and MM invoices (invoices with and without purchase order reference), credit memos, payments, and so on
- » Automatic triggering of invoice processing and approval workflows, e.g. for price or quantity variances

Invoice Receipt Monitor

- » Tabular display of all current invoices with extensive selection options; user-specific views with the required selections can be preconfigured and displayed automatically.
- » Display of the determined invoice items and purchase order items, goods receipt data, account assignment data, and tax data
- » Display of payment blocks
- » Monitoring of discount due dates and due dates for net payment; display of the remaining days and status signal ("status traffic light")
- » Direct access to the original scan of the invoice and all linked invoice documents
- » Direct access to the related vendor data, goods receipt data, and purchase order data in SAP FI/MM
- » Direct access to the SAP standard posting transactions (MIRO, FB60, ME2DP, and more)
- » Access to all functions for invoice processing in FI/MM via context menus and the menu bar
- » Display of all active approval and processing workflows for an invoice and its invoice items
- » Monitoring of all active workflows with the status displayed as a text and traffic light
- » Approval and cancellation of invoices directly from the monitor; cancellation terminates all active workflows (optional)
- » Invoices and tasks can be sent by e-mail directly from the invoice receipt journal
- » Invoices can be linked (can partly be automated)
- » Automated document generation for easy correspondence, e.g. letters accompanying returns (with xft document composer)
- » Numerous evaluation and reporting functions

Invoice Processing in xft invoice manager

Invoices with a purchase order reference can be posted automatically if no variances are determined between the invoice and the purchase order. For other invoices, the system starts the required verification and approval workflows. The system provides standard workflows that the person responsible can enhance with additional check steps and custom circulation paths. Users who are not currently logged on to the SAP system can be notified by e-mail and then will be directed to the corresponding invoice and task via the Web browser or mobile devices.

After approval, the PDF of the invoice as well as a detailed workflow log are retained in the system. This enables not only the invoice but also the approval process to be traced afterwards in full detail.

Invoice processing in SAP GUI and browser

The image displays three overlapping screenshots from the SAP system. The top-left screenshot shows the 'Preisabweichung' (Price Variance) screen in SAP GUI, with a task list table at the bottom. The top-right screenshot shows a PDF of an invoice from 'FAO Deutschland GmbH'. The bottom-right screenshot shows the 'Sachliche Richtigkeit prüfen' (Check for material correctness) screen in SAP GUI, with a detailed table of invoice items.

Rechnungsnummer	Da	Rechnungsdatum	Name 1	Rechner
01668402	2011	200	SMP	1008

Stat	Preiswert	Erzeuertes	Waktu	Erzeuertes	Waktu	Erzeuertes
I	58,00	150,00	EUR	100,80	EUR	100,00

Rechnungsnummer	Stat	Preiswert	Erzeuertes	Waktu	Erzeuertes	Waktu	Erzeuertes
01668402	I	58,00	150,00	EUR	100,80	EUR	100,00

Features

Invoice Processing

- » Automated, rule-based posting of invoices with a purchase order reference (can be restricted to individual company codes/vendors in Customizing)
- » Standardized scenarios for price and quantity variance and FI account assignment workflows are delivered as standard
- » Standard scenarios can be adapted quickly and easily and can be enhanced with custom scenarios
- » Individual, situational information and approval processes can be created (ad hoc workflow)
- » Distribution of tasks using SAP workflow and e-mail
- » Escalation procedure with flexible, configurable alerting system
- » Approval screen for invoices and invoice items can be accessed using the Web browser from any device, from anywhere
- » Complete logging of all processing and approval steps
- » Linking of all documents related to a process with the posted document (original invoice, workflow and activity logs, manually added documents)
- » Optional: Invoice release with electronic signature

System and Architecture

- » Certified SAP Add-On, 100% compatible with SAP ERP
- » Consistently modular design (SOA principle) that facilitates straightforward, hassle-free updates and release upgrades
- » SAP authorizations and standard scenarios are fully usable
- » Integrates seamlessly into the existing system landscape (SAP applications, vendor cockpit, contract file, and many more)
- » Scalable: Several ERP posting systems can be connected to a central invoice receipt monitor
- » Open to any number of input channels
- » Complete process transparency and compliance because there are no integration gaps
- » Central roll-out of standardized and harmonized invoice receipt processing to different corporate divisions using a global template approach

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SAP® Certified
Powered by SAP NetWeaver®

SAP® Certified
Integration with Applications on SAP HANA®

About xft

Who we are

xft is a growing SAP partner company specializing in the integration and optimization of business processes in SAP. We create our own software products based on SAP NetWeaver and complement them with individual, customer-specific solutions. Our SAP expertise and our solid technical and industry knowledge attract a range of customers from medium-sized companies to international publicly traded companies in almost every industry sector.

What we do

We provide a central access point to all relevant business and process information (documents, e-mails, or electronic records), fully integrated within the process context. Our products include all types of record management solutions, from digital personnel files, invoice management and contract management to project and change management in production. In the background, xft basic components manage business processes and maintain connections with other systems.

What makes us special

xft distinguishes itself through its close relationship with SAP, in terms of expertise, location, and professional ties. The founders of xft worked in the major development departments of the Walldorf-based software giant for many years. As an official SAP partner, we offer solutions directly within the SAP context. Many well-known sales and implementation partners include xft products in their solution portfolios.

